



PUBLICATIONS ADVISORY PANEL

MONDAY 23 MAY 2005

7.30 PM

COMMITTEE AGENDA

**COMMITTEE ROOM 3
HARROW CIVIC CENTRE**

MEMBERSHIP (Quorum 3)

Please note that the membership of the Panel, set out below, is subject to confirmation at Cabinet on 19 May 2005.

Chair: To be confirmed at Cabinet on 19 May 2005.

Councillors:

**Marie-Louise Nolan
Harrison
Stephenson**

**Knowles
Jean Lammiman**

Branch

Reserve Members:

1. Foulds
2. Burchell
3. Lent

1. Osborn
2. Janet Cowan
3. Seymour

1. Thornton
2. Miss Lyne

**Issued by the Democratic Services Section,
Legal Services Department**

**Contact: Laura Kell, Committee Administrator
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***NOTE FOR THOSE ATTENDING THE MEETING:
IF YOU WISH TO DISPOSE OF THIS AGENDA, PLEASE LEAVE IT BEHIND AFTER THE MEETING.
IT WILL BE COLLECTED FOR RECYCLING.***

HARROW COUNCIL

PUBLICATIONS ADVISORY PANEL

MONDAY 23 MAY 2005

AGENDA - PART I

1. **Appointment of Chair:**

To note the appointment at Cabinet on 19 May 2005 (subject to confirmation of that decision) of Chair of the Publications Advisory Panel for the Municipal Year 2005/2006.

2. **Attendance by Reserve Members:**

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) after notifying the Chair at the start of the meeting.

3. **Declarations of Interest:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from all Members present.

4. **Arrangement of Agenda:**

To consider whether any of the items listed on the agenda should be considered with the press and public excluded on the grounds that it is thought likely, in view of the nature of the business to be transacted, that there would be disclosure of confidential information in breach of an obligation of confidence or of exempt information as defined in the Local Government (Access to Information) Act 1985.

5. **Appointment of Vice-Chair:**

To appoint a Vice-Chair of the Publications Advisory Panel for the Municipal Year 2005/2006.

Enc. 6. **Minutes:** (Pages 1 - 4)

That the minutes of the meeting held on 10 February 2005, having been circulated, be taken as read and signed as a correct record.

7. **Public Questions:**

To receive questions (if any) from local residents or organisations under the provisions of Advisory Panel and Consultative Forum Procedure Rule 15 (Part 4E of the Constitution).

8. **Petitions:**
To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Advisory Panel and Consultative Forum Procedure Rule 13 (Part 4E of the Constitution).
9. **Deputations:**
To receive deputations (if any) under the provisions of Advisory Panel and Consultative Forum Procedure Rule 14 (Part 4E of the Constitution).
10. **Website Update:**
Verbal report and demonstration by the Group Manager, Communications.
11. **Harrow People - June Edition:**
To be discussed.

[The papers relating to this item will be circulated under separate cover to Members of the Panel only].

- Enc. 12. **Future of Harrow People and Area Newsletters:** (Pages 5 - 6)
Verbal report of the Group Manager, Communications.
- [Discussed at the meeting of Cabinet on 17 March 2005 – Minute 721 enclosed for reference].*
13. **Corporate Plan:**
Verbal report of the Group Manager, Communications.

AGENDA - PART II - NIL